

KELLEY M. PIGOTT
C/ San Vicente Ferrer 72, 1º 2
Madrid, España 28015
kpigott@mac.com; 634.928.629

EDUCATION

Masters of Arts Teaching English to Speakers of Other Languages (MATESOL)

University of Washington, Seattle, WA 2008

Bachelor of Arts Speech Communication

University of Washington, Seattle, WA 1999

TEACHING EXPERIENCE

University of Washington, English Programs/ International Educational Outreach 2006-2008

Primary Responsibilities:

- Taught in the Intensive English Program (5 levels). Classes taught include:
 - Academic Reading & Writing 5
 - American Culture through Sports (advanced level)
 - Listening and Speaking 3 & 4
 - Pronunciation (advanced level)
 - Reading 2
 - Reading 4
 - Writing 3

Special Projects:

- Started a weekly *pronunciation class* for beginning level students. Create the curriculum and teach the class.
- Assisted the Assessment Coordinator for English Language Programs with the development of new placement tests; proctor and rate tests, conduct data entry, item analysis, and help revise items and structure of tests.
- Assisted the University of Washington *English for Heritage Language Speakers Program* (funded by the National Security Education Program, administered by the Center for Applied Linguistics, and partnered with Georgetown University) by administering and scoring mock Oral Proficiency Interviews to students of various nationalities (average ILR scores 2 - 3).
- Assisted in an advanced class primarily designed to help International Teaching Assistants with their presentation and pronunciation skills.

Crack Business English School, Madrid, Spain 2004-2006

Provided English lessons of all levels to individuals and groups, including ABN, Accenture, Caja Madrid, Coritel, Cortefiel, Estrella, Ford Credit, Kellogs, and the Confederation of Employers and Industries of Spain (CEOE).

Casa Latina, Seattle, WA March-Sept. 2003

Taught basic literacy classes as volunteer. Received thirteen hours of in-class training.

ESL Tutor, Seattle, WA 1997-1998

Assisted as volunteer group facilitator in the University of Washington ESL program and served as an ESL Tutor for Covenant House, University of Washington Campus Ministry.

PROFESSIONAL EXPERIENCE

- Smith & Nephew Endoscopy and Pacific Medical, Inc.**, Seattle, WA 2002-2003
 As *Sales Representative*, sold arthroscopic products to orthopaedic surgeons. Created new business by building relationships with surgeons, operating room staff, and hospital administrators. Presented product in-services to hospital and surgery center staff.
- Johnston & Culberson**, Seattle, WA 2000-2001
 As *Medical Only Representative/Claims Assistant*, processed Labor and Industry worker compensation claims for a third-party administrator coordinating with claimants, medical staff, vocational counselors, private investigators, the State, and clients such as The Seattle Times, Overlake Hospital, and Eddie Bauer. *Certified by the State of Washington to be a Workers' Compensation Claims Examiner.*
- Hostelling International**, Seattle, WA 1999
 As *Guide*, coordinated and facilitated tours for international travelers, providing information regarding local points of interest.

SPECIAL PROJECTS

- Board of Directors (Greater Seattle Soccer League--GSSL)**, Seattle, WA 2001-2008
- Kaos United Football Club (GSSL)**, Seattle, WA 2000-2003 & 2006
 As *Team Manager*, oversaw all player recruitment, operations, communications, coordination of tournament participation and fund raising. Solicited sponsorship from local businesses. Provided content for Web page. Represented the team at community functions. Through effective and enthusiastic management, the team demonstrated marked improvement in league standing. **Team Manager of the Year, 2000-2001**
- "Dare to Dream" Student Travel Program**, Chile 2001
 As a *Leader/Guide*, helped coordinate and facilitate a tour for a group of eight high school students traveling through Chile. Performed 45 hours of community service, which included building a greenhouse for the Mapuche Indians, and designing and painting a mural for a homeless women's shelter.
- Kibbutz Volunteer**, Baram, Israel 2000
 As a *Volunteer*, worked for six weeks on a Kibbutz.
- Pacific Crest Trail**, West Coast of United States 1998
 Planned, organized, and hiked 1,300 miles of the Pacific Crest Trail.
- Travel**
 Extensive travel throughout Europe, Southeast Asia, the Middle East, and Chile.