

Kennedy - Empowering Successful Communication.

----- School Profile -----

Kennedy is an integrated language solutions provider whose goal is to deliver measurable results. Our approach is founded on quality language services in specialized sectors covering the following languages: English, French, German, Portuguese, Italian, Catalan, Russian and Spanish. Our services are specifically developed to meet today's business requirements and to give companies the competitive advantage required by today's global marketplace. Our services include personalized language training, translations and personnel language appraisals.



Academy: Kennedy

Webpage: kennedylanguages.com

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When did academy open? February 2001.

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Address:
C/Santa Engracia 46, Entresuelo Centro Derecha- Metros Iglesia and Bilbao, 5 minutes walking from Metro.
[Google Maps.](#)

Facilities and classrooms:

We have 3 meeting rooms where language training takes place, a multimedia room with free internet access (DSL connection), and a resource library which includes audiovisual facilities for accessing CDs, MP3s and DVDs. We have a staff room where coffee and tea are offered.

Have good materials support, photocopier?

Trainers have access to three computers available with DSL (broadband) connections; printing and photocopying facilities are also supplied, as is a reference library of textbooks and supplementary material for general and business English. Trainers are provided with course books for classes that require them and have at their disposal more than 100 ready prepared games (in packs). Additionally we are currently providing trainers with MP3 players and portable speakers. An innovative online database system facilitates trainers' administration and serves as a valuable resource for information and teaching materials. Through this system our trainers also receive access to innovative and current affairs material on a weekly basis.



Have "Director of Studies" (DOS) support?

Yes. The Director of studies is available at all time to assist teachers in the planning of classes and course objectives while offering advice on the selection of materials at their disposal, classroom methodology and general helpful guidelines.

VIPs on staff? Our trainers.

Qualification requirements for employment?

Minimum a University Degree and teaching certificate (CELTA, Trinity, TESOL, etc.)

Experience requirements for employment?

- University Degree and teaching certificate (CELTA, Trinity, TESOL)
- 1 year's teaching experience.
- 2 years' experience working in a Business Environment (UK, USA, Ireland, etc.)
- Intermediate level of Spanish.



Hire at a distance?

We prefer to meet candidates in person to fully evaluate their profile as a corporate language trainer in Madrid, Barcelona, Valencia, Sevilla and Salamanca.

Hire Americans and do their papers?

We only hire Freelance candidates who possess a European Union work permit. Every 2/3 years in Spain there has been an Amnesty for foreigners to get their working papers and we have sponsored Americans.

Preference for British or Americans?

We have no preference and hire Irish, Canadians, Scottish, Australians and New Zealanders as well as non-native bilingual language trainers who we felt were excellent candidates.

We provide a working environment that reflects our commitment to equal opportunities regardless of race, disability, nationality, sexual gender or preference; based upon the principals of the law. We aim not to display any discrimination towards our employees, clients, or students.

Estimated teachers hired yearly: 36.

Teachers at KENNEDY for over 4 years?

Granted Kennedy has been in operation for 6 years, approximately $\frac{3}{4}$ of our trainers return from the previous academic course.

Best part about working at Kennedy:

Kennedy believes in fostering a positive and supportive environment where communication is open and transparent. We hire professionals and therefore treat our language trainers with the respect and professionalism they are accustomed to. Our aim is to facilitate an efficient and enjoyable experience through:

- 360 degree feedback program.
- Continuous skills development/education program.
- Use of innovative technology.
- Encouraging and friendly work environment.
- Social gatherings and events.

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Other benefits?

Everyone at Kennedy has worked as a language trainer and therefore understands the life of a Language Trainer. We are always willing to assist and to provide guidance on any issue, albeit business or personal.

Offer teacher training or development along with job?

Yes. We organize 90 minute seminars/workshops on a monthly basis in Madrid and Barcelona covering both methodological aspects of teaching and practical teaching ideas to use in class.

Trainers have the chance to acquire new techniques while at the same time the workshops serve as a forum where they can share their experiences, ideas, issues or concerns and suggestions about teaching.

There is a useful handout pack with additional reading material and activities to take away pertinent to each workshop.

Starters' average salary?

Between 20 and 24 euros gross per hour plus bonus for freelance trainers.

----- **Employment Offer** -----

Job / Employment title: English Language Trainers for Corporate Clients (in company).

Academy: Kennedy

Location: C/Santa Engracia 46.

Need the teacher by: We are currently accepting CVs for various teaching opportunities

**Minimum experience required:**

- University Degree and teaching certificate (CELTA, Trinity, TESOL, etc.)
- 1 year's teaching experience.
- 2 years' experience working in a Business Environment (UK, USA, Ireland, etc).
- Intermediate level of Spanish.

Description of the academy: This school has a presence in Madrid, Barcelona, Valencia, Seville and Salamanca providing innovative solutions for their clients' language needs and as a teacher centred organisation, emphasises a positive and supportive working environment.

Our objective: Dynamic Comprehensive Language Solutions focusing on measurable results.

Conditions of employment: CV should be submitted via email to employment@kennedylanguages.com. Freelance candidates who possess a European Union work permit will be contacted for a personal interview.

Salary: Competitive and discussed in interview

Contact information:

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