

COUNSELLOR POSITION IMMERSION PROGRAMS in VILLA INGLESА

Do you like working with kids and/or teens? If you are responsible, imaginative, caring and full of energy, this might be just the job for you! If you would like to be a COUNSELLOR, please read on!

THE PROGRAM

The summer programs for Kids are immersion courses that take place in several locations in Spain where Spanish children enjoy a full week of activities in English. During this week they take part in different games, group activities, organise a fair, enjoy time at the swimming pool or participate in scavenger hunts but don't forget this, no Spanish is allowed!!

During this week they are accompanied by Counsellors managing each of them a group of 8 to 10 children, the program is directed by the Program Director and the Master of Ceremonies, who are present for the whole duration of it and who will be in charge of making sure that the program is following the structure it is supposed to as well as organising activities, and providing support to the Counsellors, as well as leading and taking part in all of the activities.

JOB DESCRIPTION

Your Role During:

- Develop, organise, implement and supervise daily recreational and social activities for groups of students. You will be in charge of groups of 8 to 12 children.
- Explain activities, play games and instruct workshops: sports, arts and crafts, theatre, music, dance, etc... The participants will rely on you to guide them through their activities and you must have both the charisma to work with a group and the sensitivity to listen to the individual.
- Tend to campers' requirements/needs.
- Make sure the campers' speak and hear as much English as possible.
- Enforce safety rules and regulations and ensure the safety and well-being of the campers.
- This demanding role requires constant energy and enthusiasm. You will be a role model, teacher, mediator, comedian and friend. In the residential camps, you'll be with the children 24 hours a day.
- Overseeing appropriate behaviour at meal times.

- Chaperoning on the bus trip from Madrid to the venue and back.
- The team is usually made up of 1 Lead Counsellor and another 1 or 2 counsellors (1 counsellor per 10 participants).
- Decision-making is always carried out with the LEAD COUNSELLOR first, especially when it has something to do with campers' misbehaviour or health.

ESSENTIAL JOB REQUIREMENTS

- **Age:** must be at least 22 years old.
- **Languages:** Must be a native English speaker
- **Work permit:** EU work permit or a valid Student Visa, a Spanish identity number NIE (resident card) if living in Madrid
- **Experience:** Previous camp experience, 1 to 2 years working with kids and/or Teens. Teaching experience is an advantage and required for some of the residential camps.
- **Skills / Personal Attributes:** You need to be someone with enthusiasm, energy and have an open mind with an outgoing personality. You don't have to be a trained expert, you just need to love working with kids/teens and have lots of imagination. Skills or interests in activities such as arts & crafts, sport, theatre, dance and music are a must. First aid experience/certification is highly valued, but not essential.
- Non-smokers preferred. It is expressly forbidden to smoke when in the presence of children (as stated by new Spanish Law of 2011)

SPECIFIC INFO

- **Location:** Our residential program takes place in El Casón de la Pinilla, our hotel in just outside Segovia, near the small ski resort La Pinilla. Check out the details [here](#).
- **Ages:** Kids - 7 to 12 [8- 15 students]
Schedule: There are 2 types of programs Weekend Program (Friday to Sunday) and Easter Program (Sunday to Wednesday)
- **Schedule:** [See sample schedule](#)
- **Dates:** Weekend Programs (1 weekend per trimester); Easter Program (coinciding with school holidays)
November: 23 -24-25
February: 8-9-10
Easter Break: March: 24-25-26-27
May: 24-25-25

WHAT WE OFFER

- **Contract:** We offer a contract to EU workers (with work permit) for the duration of the program. You must have a Spanish Social Security number. If you have been working in Spain for more than 3 months, you are also required to have valid identity number (NIE). You will be asked to send all documents scanned when receiving the job offer.
- In order to issue contracts for the summer camps, all Camp Counsellors must have scanned copies of the following documents:
 1. passport, DNI or NIE – front and back
 2. Social Security number
 3. Bank account details.Please read the attached document carefully and start sending your paperwork as soon as possible
- **Training:** You must be available for a 3-hour training session before your program begins. We will go through the rules and responsibilities, the day to day logistics, activity and workshop preparation, how to deal with the children, your relationship with the on-site staff and your superiors, how to deal with difficult situations and make sure you work as a team.
- **Salary:** Pay per day 55€ gross (about 50€ net). You will be paid the NET amount. Payslips go out at the end of each month.
- We pay the following expenses for the duration of the program: Transport from Madrid to the venue, full room and board (breakfast, lunch and dinner) in shared room with another counsellor, plus accident and medical insurance. The camp will provide all the material necessary for the activities.
- If you are interested please send us your CV. We will begin the selection process shortly. If you have any friends who might be interested in working with us next summer, be sure to forward this job description!

INTERESTED CANDIDIDATES SHOULD SEND THEIR CV TO JOBS@DIVERBO.COM

Thank you for your interest in working with us!

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